

## EMPLOYMENT APPLICATION

Please complete the entire application.

### 1. Employer Information

Employer: R.A. White Construction, Inc.  
Address: PO Box 106  
City/State/ZIP: Ticonderoga, New York 12883  
Telephone: 518-585-7808

It is the policy of R.A. White Construction, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

### 2. Applicant Information

Applicant Full Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Number of years at this address: \_\_\_\_\_  
Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_  
Mobile phone: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Valid Driver's License (State/Number): \_\_\_\_\_  
Do you have any tickets in the last 4 years? Yes No  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a felony: Yes No  
If so please explain: \_\_\_\_\_  
\_\_\_\_\_

### 3. Emergency Contact

Who should be contacted if you are involved in an emergency?  
Contact Name: \_\_\_\_\_  
Relationship to you: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

4. Job Position Applied For: \_\_\_\_\_  
 Full or Part Time? \_\_\_\_\_  
 Desired rate of pay: \_\_\_\_\_
5. Are you at least 18 years old? \_\_\_\_\_ Yes \_\_\_\_\_ No
6. How will you get to work? \_\_\_\_\_
7. Are you willing to work any shift, including weekends? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If no, please state any limitations:  
 \_\_\_\_\_
8. If applicable, are you available to work overtime? \_\_\_\_\_ Yes \_\_\_\_\_ No
9. If you are offered employment, when would you be available to begin work?  
 \_\_\_\_\_
10. If hired, are you able to submit proof that you are legally eligible for employment in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No
11. Are you able to perform the essential functions of the job position you seek? To include but not limited to heavy lifting and work being done in and around the water: \_\_\_\_\_ Yes \_\_\_\_\_ No
12. A Class B CDL may be required for your position as well. If so are you willing to obtain this requirement? \_\_\_\_\_ Yes \_\_\_\_\_ No
13. Applicant's Skills

List any skills that may be useful for the job you are seeking. Enter the number of years of experience

Skill	Years of Experience
_____	_____
_____	_____

14. Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any

gaps in employment. If additional space is needed, continue on the back page of this application.

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_  
May we contact previous employer: \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_  
May we contact previous employer: \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_  
May we contact previous employer: \_\_\_\_\_

15. Applicant's Education and Training

College/University Name and Address

\_\_\_\_\_

Did you receive a degree? \_\_\_\_\_ Yes    \_\_\_\_\_ No  
If yes, degree(s) received:

\_\_\_\_\_

High School/GED Name and Address

\_\_\_\_\_

Did you receive a degree? \_\_\_\_\_ Yes    \_\_\_\_\_ No

Other Training (graduate, technical, vocational):

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Please indicate any current professional licenses or certifications that you hold:

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Awards, Honors, Special Achievements:

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Military Service: \_\_\_\_\_ Yes \_\_\_\_\_ No

Branch: \_\_\_\_\_

Specialized Training: \_\_\_\_\_

16. References

List any two non-relatives who would be willing to provide a reference for you.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

17. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer:

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## **CERTIFICATION**

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences immediate termination.

I authorize R.A. White Construction, Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS

\_\_\_\_\_

APPLICANT SIGNATURE

\_\_\_\_\_

DATE